

B+G3

~~SECRET~~

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Unfunded Request - Scattergood-Thorne



FROM:

John M. Ray
Director of Logistics

EXTENSION

NO.

OL 10172-87

DATE

17 July 1987



25X1

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA
7D24 Hqs

17 JUL 1987

30 July 87

JMR

2. DDA/MS

7/31

JMR

3. [REDACTED]

4.

5.

6.

7. D/L

8.

OL/R4F

9.

10.

11.

12.

13.

14.

15.

2 to 7 & 8: John,
Will send you an
Advice of Assignment
for \$400K... on 8/3.
DDA concurs in
\$800K request for
Old Hqs Bldg Utility
Upgrade... Will do
memo from this and
for Compti Approval...
Will come from the
\$745K you have "frozen"
in OL by the DDA. Will
let you know when
Approved.

25X1

25X1

UNCLASSIFIED when detached
from SECRET attachment.~~SECRET~~

ROUTING AND TRANSMITTAL SLIP

Date 17 July

TO: (Name, office symbol, room number, building, Agency/Post)

1. <u>A/DDA</u>	Initials <u>[Signature]</u>	Date <u>17 JUL 1987</u>
2. <u>DDA</u>	Initials <u>[Signature]</u>	Date <u>17 JUL 1987</u>
3. <u>DA/MS</u>	Initials <u>[Signature]</u>	Date <u>17 JUL 1987</u>
4. <u>Agree</u>	Initials <u>[Signature]</u>	Date <u>17 JUL 1987</u>
5. <u>10A</u>	Initials <u>[Signature]</u>	Date <u>17 JUL 1987</u>

1-2 over to you

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

1-2: I think you both will agree that there are necessary items which must be funded. I offer them now for your possible use in the forthcoming Combrath's mtr.

DO NOT use this form as a RECORD of clearances, and

FROM: (Name, org. symbol, Agency/Post)

D/OL

Phone No.

17 JUL 1987.

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Unfunded Request - Scattergood-Thorne

1. The Scattergood-Thorne property, 37 acres adjacent to the existing Headquarters Compound, has been added to the Agency's property holding. In order to provide a secure perimeter to the existing facility, a new fence must be installed around the property. An estimate of \$90,000 is required to satisfy this request.

2. Upon close inspection of the grounds, it is immediately apparent that little or no maintenance work has been performed in recent years. Fields must be trimmed back (and continually mowed, from here on out), tree branches should be pruned, and a significant amount of shrubbery needs care. Aside from the general ground work, a significant amount of debris has been left which must be removed. An estimate of \$40,000 is required to clean up and maintain this property.

3. The building structures (seven on the property) have similarly received little or no maintenance. In order to protect the interior of the facilities, work should commence immediately on roofing, window and gutter replacement, and paint/trim work. In addition, an initial amount of upgrade work is required for both plumbing and electrical systems. Cost estimates for this segment are \$270,000.

4. Based on an immediate need for a secure perimeter and maintenance and rehabilitation work for the Scattergood-Thorne grounds and structure, it is requested that \$400,000 be provided as an unfunded requirement.

APPROVED:

John M. Ray

Deputy Director for Administration

Date

30 July 87

SECRET

OL 10172-87

S E C R E T

SUBJECT: Unfunded Request - Scattergood-Thorne

OL/FMD, **(17 July 87)**

25X1

Distribution:

- Orig - To be returned OL/FMD (Official)**
- 2 - DDA**
- 1 - OL Files**
- 1 - OL/B&F Files**
- 1 - OL/FMD Chrono**

S E C R E T